



Current COVID-19 Best Practice Procedures

Rapid Shred continues to follow all CDC guidelines and protocol recommendations.

Employee Screening Protocol

- Before the start of each work shift, all employees will:
 - Check their temperature
 - Verify they do not have any COVID-19 symptoms per current CDC guidelines
- An employee with symptoms will notify management immediately and will be directed to the appropriate next steps

Service Protocol

- Wear a mask & gloves when entering any client facility
- Maintain six feet of separation from everyone whenever possible
- Use hand sanitizer after each stop
- Work tickets will not require signatures; driver will record client's name
- Wear a mask if another employee is riding in the truck

Customer Drop-off Service

- We are continuing to offer drop-off service at the front door
- This will continue to be no-contact and you will be unable to witness the destruction
- This is a self-serve, cash only system
- Cost is \$5.00 per box or grocery bag or \$10.00 per trash bag